

The following minutes were approved on 26<sup>th</sup> February 2024

Copies are available from the Clerk upon request.

Minutes of **PARISH COUNCIL MEETING** held on Monday 8<sup>th</sup> January 2024  
commencing at 7.30 pm at Rockhampton Village Hall

**Present:** Councillors: T. Cullimore, A. England, H. Price and A. Phillips.

**Also in attendance:** Mr J Carpenter (Clerk). There were no members of the public present.

Minute Ref	Contents	Action
<b>272/24.0</b>	<b>APOLOGIES</b>	
/24.1.	Apologies were received and accepted from Cllr T. Mitchell Skinner and Severn Ward Cllrs M. Riddle and T. Williams.	
<b>273/24.0</b>	<b>TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA &amp; DISPENSATION REQUESTS</b>	
	<i>(If any) in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant dispensation requests.</i>	
	NONE.	
<b>274/24.0</b>	<b>PUBLIC PARTICIPATION</b>	
	NONE.	
<b>275/24.0.</b>	<b>TO CONFIRM THE ACCURACY OF THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 27<sup>th</sup> November 2023</b>	
	It was proposed by Cllr England seconded by Cllr Price and <b>RESOLVED</b> unanimously that the Minutes of the Parish Council meeting held on 27 <sup>th</sup> November 2023 be signed as a correct record.	
<b>276/24.0</b>	<b>ITEMS ARISING FROM THE MINUTES</b>	
/24.1.1	Cllr Cullimore informed the meeting that the cost for cutting verges and cut back the brambles in Church Road would cost in the region of £200.00.	
24.1.2.	Cllr Phillips asked whether the verge either side of the road, where the rhine goes under the road by the Old Cricket Pavilion, could also be included as this is known to become overgrown with nettles which can make it difficult at certain times of the year when any Coffee Morning notices etc are placed in that area.	
/24.1.3.	Cllrs <b>AGREED</b> to discuss this at their February meeting with the Lord of the Manor when it would be clearer what areas within the Parish which required attention which the Council could assist with.	Carried forward
/24.2.	Cllr Cullimore confirmed that he had an initial conversation with Mount Pleasant Trees in regarding to the purchase of a Rockhampton Red ( <i>Carpinus betulus</i> ) to commemorate the Kings Coronation. The indicated cost would be between £150.00 and £200.00 depending on the size of the tree but he was waiting further information which he hoped to receive ahead of the Council's next meeting.	Cllr Cullimore
/24.3.1.	Cllr Cullimore advised that the cost to install a gate and posts between the Parish Council Car Park and the amenity land would be in the region of £400.00 to £500.00.	
/24.3.2.	Cllr England pointed out that this cost could be covered from CIL funds and the Council's general reserves but asked that, as the idea for gates came from a request from the Village Hall concerning an enquiry by the local Brownies Group to use the Hall and amenity land in April/May 2024, any decision be deferred until the next meeting when hopefully a firm booking may have been made.	Next meeting
/24.4.	The Clerk advised Cllrs that the Lord of the Manor has accepted the invitation to attend the Council meeting on 26 <sup>th</sup> February 2024.	
<b>277/24.0</b>	<b>SEVERN WARD COUNCILLORS' REPORT</b>	
/24.1.	In an email received ahead of the meeting Cllr Riddle reported the following items:-	
/24.2.	Rockhampton to Hill Road – In contact again with Highways Officers to get the two water meters uncovered, the new slopes into the fields addressed and a white edge line along the rhine side of the road	
/24.3.	The missing 30 mph sign on the Lower Stone Road was logged some time ago and this has now been escalated to the Head of StreetCare.	

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/24.4.	The request for 30 mph roundels (at both end of the village) has now been passed from the 'Access and Decide Team' to the Officer who oversees their painting.	
<b>278/24.0</b>	<b>CLERK'S REPORT</b>	
/24.1.	The Clerk informed Cllrs that he had been advised by the Booking Clerk for Rockhampton Village Hall that as of 1 <sup>st</sup> January 2024 the cost of hiring the hall by the Council would increase from £10.00 to £15.00 per meeting.	
<b>279/24.0.</b>	<b>PLANNING APPLICATIONS RECEIVED</b>	
/24.1.	P23/03407/HH   Court Hayes, Gully Lane, Rockhampton   Erection of Single Storey side Extension to provide additional living accommodation. <b>NOTED.</b>	
<b>280/24.0.</b>	<b>PLANNING DECISIONS, ENFORCEMENTS &amp; APPEALS</b>	
/24.1.	No planning decisions had been received since the last meeting.	
<b>281/24.0.</b>	<b>CONSULTATIONS</b>	
/24.1.0.	<b>Local Plan Phase 3</b>	
/24.1.1.	The general impression of Cllrs was that, due to the complexity of the online documents, it was very difficult without the knowledge to answer all the different sections.	
/24.1.2.	Cllrs unanimously <b>AGREED</b> that their response should only look at how the proposed plan affected the Parish, surrounding villages and the market town of Thornbury.	
/24.1.3.	Cllrs were pleased that the proposed plan did not include any major development for the area and that the idea of a Garden Village at Buckover was no longer being considered.	
/24.1.4.	Cllrs however did have some reservation in regard to the proposed site to the west/northwest of the Parish of a Wind Farm noting that one of the sites was the subject of a planning application in 2010 followed by an Appeal in 2012 which was turned down.	
/24.1.5.	Cllr England asked the Clerk to contact the Clerks of Hill and Oldbury on Severn Parish Councils to ask whether they had/were going to make any comments.	Clerk
/24.1.6.	Cllrs unanimously <b>AGREED</b> that in the event that one or both of these Councils were to object to these proposals, that Rockhampton Parish Council would change its comment from a reservation to an objection.	
<b>282/24.0.</b>	<b>ITEMS FOR ACTION / DISCUSSION</b>	
24.1.	<b>Village Questionnaire</b>	
/24.1.1.	Cllr Phillips had revised the draft questionnaire which had been circulated to all Cllrs and went on to thank Cllr Mitchel Skinner for her input in the preparation of a letter to accompany the questionnaire.	
/24.1.2	A long discussion then took place on the contents of the questionnaire with the following decisions made: <ul style="list-style-type: none"> <li>• The questionnaire can be completed by either one member of a household or by individual members.</li> <li>• The questionnaire can be completed by individuals from the age of 14 years and upwards.</li> <li>• It was agreed to remove questions relating to the Village Hall and Church.</li> <li>• With agreement of Cllrs a number of other amendments were made.</li> <li>• The setting up of a dedicated email address in order to send out circulars to residents on local relevant issues and events.</li> <li>• The Questionnaire would be circulated to residents over the weekend of 10<sup>th</sup> and 11<sup>th</sup> February 2024.</li> <li>• The last date for completed returns would be 3<sup>rd</sup> March 2024.</li> <li>• Information from the returned Questionnaires would then be collated with Cllrs meeting informally during March/April to agree on the data collated and its format</li> <li>• The results would then be delivered to all households in the Parish during the first half of May 2024.</li> <li>• The results would be formally adopted by the Parish Council at its Annual Parish Council meeting on Monday 20<sup>th</sup> May 2024.</li> </ul>	
/24.1.3.	It was unanimously <b>AGREED</b> that all Cllrs would take part in the delivery of the Questionnaires, and it was up to individual Cllrs whether they wished to knock on doors to introduce themselves and the Questionnaire or just to drop them through letterboxes.	

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/24.1.4.	It was unanimously <b>AGREED</b> that it would be the responsibility of the householder/individual to post or return by hand their completed Questionnaire to one of the Cllrs' addresses detailed on the accompanying letter.																																																	
/24.1.5.	Cllr Phillips would forward the final version of the Questionnaire to the Clerk to be placed on the Parish Council website.																																																	
/24.1.6.	It was unanimously <b>AGREED</b> to create a new dedicated email address <a href="mailto:rockhamptonparishcouncil@gmail.com">rockhamptonparishcouncil@gmail.com</a> to allow for the circulation of local relevant issues and events to those individuals who indicate that they wish to receive these updates.	Clerk																																																
/24.1.7.	The Clerk offered to forward information to Cllr Phillips on the number of properties within the Parish which may be a useful aid when deciding the areas that individual Cllrs would cover in the distribution of the Questionnaires.	Clerk																																																
/24.1.8.	The Clerk would provide information for inclusion in the next issue of the 5 Alive and 4 Ward magazines informing residents of the Questionnaire ahead of its distribution.	Clerk																																																
/24.1.9.	Cllr Phillips would amend the Questionnaire and circulate a proposed final draft to all Cllrs within three or four days of the meeting.	Cllr Phillips																																																
<b>283/24.0.</b>	<b>CORRESPONDENCE OF NOTE</b>																																																	
	A list of correspondence had previously been circulated to Cllrs.																																																	
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<b>284/24.0.</b>	<b>OPEN FORUM</b>																																																	
	None.																																																	

This concluded the business of the meeting which finished at 10.30 pm.

Signed.....

Dated: 26<sup>th</sup> February 2024