

ROCKHAMPTON PARISH COUNCIL

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PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE ROCKHAMPTON PARISH COUNCIL MEETING ON 27th NOVEMBER 2023 IN ROCKHAMPTON VILLAGE HALL COMMENCING AT 7.30PM

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human rights.

Signed Clerk to the Council



Dated: 22nd November 2023

AGENDA

- 1) **APOLOGIES.** To **NOTE** apologies for absence.
- 2) **TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA** - (if any) & dispensations in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
- 3) **Local Beat Team Report**
If present to provide report to Council and answer questions from Councillors and Parishioners
- 4) **PUBLIC PARTICIPATION.** (15 minutes)
- 5) **TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th August 2023**
- 6) **SEVERN WARD COUNCILLORS REPORT**
- 7) **CLERK'S REPORT**
- 8) **PLANNING APPLICATIONS.**
 - a) [P23/02909/F](#) | The Firs, Thornbury Road, Rockhampton | Conversion of existing workshop outbuilding to residential annexe / holiday-let accommodation ancillary to main dwelling
- 9) **PLANNING DECISION AND OTHER MATTERS -**
 - a) To **NOTE** any planning decisions received since the last meeting
- 10) **REPORTS OF MEETINGS** – to receive verbal/written reports of meetings attended by Parish Councillors/Clerk.
- 11) **HIGHWAYS MATTERS**
 - a) To **NOTE** any feedback following the subsidence repairs undertaken on the Hill Road.
- 12) **CONSULTATIONS**
 - a) [South Gloucestershire Council Budget 2024/25](#) – Closes on 8th December 2023
 - b) [Delivering savings within the library service](#) – Closes on 10th January 2024
 - c) [Waste less, recycle more proposals](#) – Consultation closes on 7th January 2024
 - d) Local Plan Phase 3 – Towards a Preferred Strategy – Consultation due to be published on 4th December

13) ITEMS FOR ACTION / DISCUSSION

- a. Feedback on: Annual Litter Pick 7th October and Defibrillator Awareness Event on 11th November
- b. To **DISCUSS** and **AGREE** on proposed maintenance programme for grass verges in Parish
- c. To **DISCUSS** further proposal for a Parish questionnaire
- d. An **UPDATE** on the 'Village Gates' and ideas on possible further traffic calming measures through the village.
- e. To **DISCUSS** and **AGREE** frequency and proposed dates for Council meetings between May 2024 to April 2025.

14) FINANCIAL MATTERS

- a) To **NOTE** and **APPROVE** the Financial Statement dated 27th November 2023
- b) To **NOTE** any receipts since the last meeting.
- c) To **RESOLVE** payment for invoices and vouchers recorded in the Financial Statement having been verified by the Clerk as accurate and due for payment– all invoices reported include VAT where applicable.
- d) To **RESOLVE** whether donations are to be made to the 4 Ward Magazine, 5 Alive Magazine and Citizens Advice as set aside in the 2032/24 budget.
- e) To **NOTE** position with the process of amending signatories on the Bank Mandate
- f) To **CONSIDER** establishing a small contingency fund for starting or evaluating any future initiatives
- g) To **REVUE** the Councils current earmarked reserves
- h) To **APPROVE** the Councils Budget for 2023/2024
- i) To **APPROVE** the Councils Parish Precept for 2023/2024

15) CORRESPONDENCE OF NOTE

16) **PARISH COUNCILLORS' OPEN FORUM** – to discuss items relating to Parish Council business – no resolutions to be made.

17) **To Pass a resolution to exclude members of the public and press for agenda item 18 due to the personal and sensitive nature of the business to be transacted.**

18) Closed Session

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The next Parish Council meeting is scheduled for Monday 26th February 2024.
Should Cllrs or Parishioners want anything included on the agenda please let the Clerk know by 19th February 2024. Thank you.