

ROCKHAMPTON PARISH COUNCIL

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To all members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF ROCKHAMPTON PARISH COUNCIL TO TAKE PLACE IN ROCKHAMPTON VILLAGE HALL ON MONDAY 21st NOVEMBER 2022 AT 7.30pm

Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors during public participation only. This session will last no more than 10 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed Clerk to the Council



Dated: Wednesday 16th November 2022

AGENDA

- 1) TO NOTE APOLOGIES FOR ABSENCE
- 2) TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA - (if any) & dispensations in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
- 3) PUBLIC PARTICIPATION
- 4) MINUTES
 - a) To **APPROVE** for accuracy the Minutes of the Parish Council meeting held on Monday 22nd August 2022. **Members of the public can download a draft copy of these minutes for the Councils website.**
- 5) CLERK'S REPORT – to note report on Matters arising from previous minutes/not covered elsewhere on this agenda.
- 6) TO RECEIVE REPORT FROM WARD COUNCILLOR
- 7) TO RECEIVE REPORT FROM AVON & SOMERSET BEAT TEAM (if present)
- 8) PLANNING APPLICATIONS – To **RESOLVE** to comment on the following planning applications.
 - a) Tanglewood Cottage Church Road Rockhampton South Gloucestershire GL13 9DX | Erection of a single storey extension to provide a utility room, garage conversion to form home office and alterations to the existing porch.
- 9) PLANNING DECISIONS & OTHER MATTERS – to **NOTE** the following Local Authority decisions
 - a) P22/01396/F | Land North of The Maze House Sundayshill Lane Rockhampton South Gloucestershire GL13 9DS | Construction of new horse manège with associated fencing and hardstanding. | **APPROVE WITH CONDITIONS** – 18/08/22
 - b) P22/00679/F | Land Off Hill Road Rockhampton South Gloucestershire GL13 9DZ | Erection of 1 no. temporary rural workers dwelling | **REFUSAL** – 05/10/22
- 10) REPORTS OF MEETINGS – to receive verbal/written reports of meetings attended by Councillors

11) ITEMS FOR ACTION/UPDATE

- a) Review of the following Council Policies
To **NOTE** review of Councils Safeguarding Policy.
To **NOTE** review of the Council Equalities and Diversity Policy
- b) To **NOTE** the updated Asset Register to include the Queen's Platinum Jubilee Seat
- c) To receive **UPDATE** on plans for the installation of 'Village Gates' on the Lower Stone Road
- d) To **APPROVE** dates for Council meetings between April 2023 and March 2024
- e) Request from Rockhampton Folk Festival to use the Amenity land on Saturday 17th June 2023
- f) Request from the Armstrong Arts Group to use the Amenity land on Sunday 18th June 2023
- g) To **REVIEW** and **APPROVE** the Risk Management Review and Assessment
- h) To **NOTE** the annual review of the Council Policies

12) CONSULTATIONS. – To **NOTE** or **RESPOND** to the following active consultations:

- a) South Gloucestershire Annual Council Budget for 2023/24. Consultation closes on 15th January.
- b) The draft new Compact (The Compact represents a shared recognition that collaborating in partnership between South Gloucestershire Council, public sector agencies and the Voluntary, Community and Social Enterprise (VCSE) organisations working in the area. Consultation closes on 2nd January 2023.
- c) To review the Parish Councils topics profile on the South Gloucestershire Online Consultations and Engagement.

(All current consultations can be found at <https://www.southglos.gov.uk/council-and-democracy/consultations/>)

13) FINANCIAL MATTERS

- a) To **NOTE** and **APPROVE** the Financial Statement dated 21st November 2022
- b) To **NOTE** any receipts since the last meeting.
- c) To **RESOLVE** payment for invoices and vouchers recorded in the Financial Statement having been verified by the Clerk as accurate and due for payment– all invoices reported include VAT where applicable.
- d) To **RESOLVE** whether donations are to be made to the 4 Ward Magazine, 5 Alive Magazine and Citizens Advice as set aside in the 2022/23 budget.
- e) Payments for approval:

J Carpenter/HMRC	Clerks' salary and PAYE for October, November & December	406.38
Web Designs	Renewal of domain name and hosting account (Jan 2023 – Jan 2024)	80.00

- f) To **NOTE** that the Council will continue with the Smaller Authority Appointments Authority for the Annual Governance and Accountability Returns for the periods running from 2022-23 to 2026-27.
- g) To **APPROVE** the Councils Budget for 2023/2024
- h) To **APPROVE** the Councils Parish Precept for 2023.2024

14. CORRESPONDENCE OF NOTE

- 15. PARISH COUNCILLORS' OPEN FORUM – to discuss items relating to Parish Council business and **AGREE** items for the next agenda – no resolutions to be made.

16. CLOSED SESSION

The next Parish Council meeting will be held in the Village Hall on Monday 27th February 2023 commencing at 7.30 pm. Should parishioners want anything included on the agenda please let the Clerk know at least 10 days prior to this meeting. Thank you.