

The following minutes were approved on 21st November 2022

Signed copies of these minutes are available upon request

Minutes of the **PARISH COUNCIL MEETING** held on Monday 22nd August 2022
commencing at 7.30 pm at Rockhampton Village Hall

Present: Councillors: T. Cullimore,(Chair), T. Michel Skinner, A. England, M. Goode, and H. Price.

Also in attendance: Severn Ward Cllr M Riddle and Mr J Carpenter (Clerk). There were no members of the public present.

Minute Ref	Contents	Action
162/22.0.	APOLOGIES	
/22.1.	NONE.	
163/22.0.	TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA & DISPENSATION REQUESTS <i>(If any) in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant dispensation requests.</i>	
/22.1.	NONE	
164/22.0.	PUBLIC PARTICIPATION	
/22.1.	NONE	
165/22.0.	TO APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 23/05/22	
/22.1.	It was proposed by Cllr England, seconded by Cllr Price, and RESOLVED unanimously that the minutes of the meeting held on 23 rd May 2022 be signed as a correct record.	
166/22.0	TO NOTE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 23/05/22	
/22.1.	It was NOTED the minutes of the Annual Parish meeting held 23 rd May 2022 as an accurate record. These minutes will be approved at the 2023 Annual Parish Meeting.	
167.22.0	CLERK'S REPORT	
/22.1.	There have been no communications from any parishioners since the May meeting.	
/22.2.	A notice for the Autumn Litter Pick on Saturday 1 st October had been placed in the September issues of 4-Ward and 5 Alive magazines and further notices would be placed on the Parish notice boards.	Clerk
/22.3.	Checks on the defibrillator have been completed from time to time and its status reported to the National Defibrillator Network. The current set of Adult Defibrillation Pads reached their expiry period at the end of September 2022. A new set has been ordered which are free as part of the original purchase agreement.	Clerk
/22.4.	At the May meeting Cllrs issued a replacement cheque for the donation to the 5 Alive Magazine as the original cheque in November had not been cashed as the Treasurer of the Magazine had indicated that this cheque had not been received. On receipt of the June bank statement, it was noted that the original cheque had now been cashed and therefore the cheque raised in May had been cancelled.	
/22.5.	Notification received from NatWest that the Thornbury branch will be closing on 22 nd September. Nearest bank after this date is at 5 North Walk, Yate. Almost all the Council's income is received via BAC's and any cheques/cash can be deposited at the Post Office.	
/22.6.	Three meetings had been attended one on the 12 th July which was the Town & Parishes Form held at Bradley Stoke which will be reported on later in this meeting and the second was on 13 th July which was an ALCA Clerk's Networking online meeting on 13 th July. The third meeting was a South Gloucestershire Pop-Up meeting on the 18 th July dealing with the Electric Vehicle Charging Strategy consultation. This was a ten-minute presentation followed by Q&A's. For any Cllrs or residents wishing to find out more on any pop-up meeting conducted these can be found on the Community Engagement Forum webpage. (Google	

Minute Ref	Contents	Action
	SGC CEF meetings and then scroll down the page to Click Here for Community Engagement - Pop Up meetings).	
168/22.0.	WARD COUNCILLOR'S REPORT	
/22.1.	It was hoped that the missing 30mph repeater signs between the Gloucester Road and Newton Hill would be replaced in the coming days.	
/22.2.	The condition of the Hill Road below the Wheel had continued to worsen, no doubt due to the recent dry weather. A site meeting had been arranged with the Asset Management Team at StreetCare to see what can be done.	
/22.3.	The Clerk had also noticed that a short section of the Lower Stone Road from the Wheel in the direction of the Common was showing some signs of subsidence.	
/22.4.	The speed visor had been programmed to be in place on the Lower Stone Road from 24 th August 2022.	
/22.5.	The Council had received a £1,000 grant from the Members Awarding Fund towards the installation of Village Gates on the Lower Stone Road. Before this work can be completed StreetCare would need to undertake a survey and issue a licence which was expected to cost in the region of £500.00. Ward Cllr Riddle would see if there was any other funding available to contribute to this cost.	Ward Cllr Riddle
/22.6.	Cllr England asked whether the installation of speed bumps might help in reducing the speed of vehicles. However, it was pointed out that this could only be considered where there was the appropriate street lighting.	
/22.7.	Cllrs also asked whether it would help if the 30-mph speed limit was extended to the Gloucestershire boundary .	
169/22.0.	PLANNING APPLICATIONS RECEIVED	
/22.1.	P22/03061/PNFU Barn B at Lodge Farm, Thornbury Road, Rockhampton GL13 9DY Prior notification under Part 3 Class R of a flexible change of use from 1 agricultural building to Class B8 (Storage) as defined in the Town and Country Planning (General Permitted Development)(England)Order 2015. NOTE: Prior Approval Granted with Conditions on 6th July 2022 ahead of this meeting.	
170/22.0.	PLANNING DECISIONS & ENFORCEMENTS	
/22.1.	P22/02307/RVC Newton Lodge Thornbury Road Rockhampton South Gloucestershire GL13 9DY Variation of condition 9 attached to permission P19/5998/F to replace existing plans with amended plans to alter the following: addition of 2 no. rooflights to the south facing roof slope of the single storey aspect of the building, alterations to the fenestration on the north facing elevation of the single storey aspect, addition of a window and door to the east elevation of the two storey aspect of the building, to reduce the length of the two storey aspect of the building, clarification that the height of the building has increased and to omit the north and south facing windows on the two storey aspect of the building. APPROVE WITH CONDITIONS 22/07/22	
/22.2.	P22/01396/F Land North of The Maze House Sundayhill Lane Rockhampton Construction of new horse manège with associated fencing and hardstanding. APPROVE WITH CONDITIONS 18/08/22	
/22.3.	It was NOTED that no decision had been reached by the Case Officer in relation to the application P22/00679/F for a temporary agricultural workers dwelling on the Hill Road and that further revisions of Flood Risk Assessment had been completed following an objection raised by the Environment Agency.	
171/22.0.	REPORTS OF MEETINGS	
/22.1	New Nuclear Build – Cllr England	
	Cllr England reported that a number of meetings had taken place but had nothing to report to the meeting other than the decision on whether a Fusion Plant would be built at Oldbury was still awaited. Cllr Riddle indicated that that it was between Oldbury and Sellafeld on who would be successful in this bid.	
/22.2.	Town & Parish Forum (T&PF) - Clerk	
/22.2.1.	The Clerk reported that he had attended a meeting at Bradley Stoke on 13 th July. Dave Perry the Chief Executive of South Gloucestershire Council was due to be the main speaker at the meeting about the future partnership between South Gloucestershire Council and the forum. Unfortunately, he could not attend as he was recovering from COVID. It was agreed that this was an important issue and that as the next meeting of the Forum coincided	

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	with his annual leave that it would be more appropriate to hold a Teams Meeting on a date in September when the only item on the agenda would be the partnership. It was felt that a Teams Meeting would be more appropriate than a physical meeting given the increased rate in COVID.										
/22.2.2.	<p>The main speaker was Hilary Neil, Chair of their Compact Implementation Group. This would combine representatives from the Public Sector, Voluntary and Social Enterprise Group. The Compact is currently being remodelled with the draft to be circulated to all Councils in the T&PF within the next couple of months for comment. The three Core Principals are;</p> <ul style="list-style-type: none"> A Cultural Respect Working in Partnership Effective Delivery <p>If any Cllr or resident wished to find out more about the COMPACT then by Googling South Gloucestershire Compact the relevant information can be found.</p>										
/22.2.3.	<p>Other items discussed at the meeting included Pop-up events, Training Sessions for Cllrs, Planning Peer Review, WECA Consultations and a refresh of the Parish Charter which will be circulated to T&PF members in due course for comment.</p> <p>One thread running through the meeting was the lack of information flowing from South Gloucestershire Councils to the Parishes and it was hoped that this could be discussed in more detail at the planned meeting with Dave Perry.</p>										
/22.2.4.	The next meeting is planned for October or November which would be online.										
172/22.0.	ITEMS FOR ACTION / DISCUSSION										
/22.1.	<p>Highways</p> <ul style="list-style-type: none"> a) Update on installation of 30mph repeater signs at the Newton end of the village. b) Update of Councils Members Award Funding grant application c) Update of possible installation of Village Gates on the Lower Stone Road including relevant legal requirements <p>The above had already been covered within the Ward Councillor's Report and no other highways issued were raised.</p>										
/22.2.	<p>Feedback from Platinum Jubilee event on Common and update on Jubilee seat.</p> <p>Cllr Mitchel Skinner reported that feedback was positive and that everyone thought it was good that the village could come together again following COVID. If there was a negative it was that on the day no one took the lead and perhaps a member of the Parish Council could have stood up and said a few words.</p>										
/22.3.	Cllr Goode reported that the concrete base had been formed adj to the Pavilion on the Common and that the bench would be positioned within the next few days weather permitting.										
/22.4.	It was RESOLVED unanimously to approve Council's contribution of £45.00 to the Severn Vale Flood Defence Group (SFDG) towards its Clerical and Administration Services.										
/22.5.	<p>Autumn Litter Pick</p> <p>The Clerk reminded Cllrs that the Autumn Litter Pick would take place on 1st October and that posters would be displayed on the Parish notice boards in the coming days.</p>										
173/22.0.	FINANCES										
/22.1.	<p>Financial Statement</p> <p>The Financial Statement Report dated 22nd August 2022 had been circulated to all Cllrs ahead of the meeting.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Current Account</td> <td style="width: 10%; text-align: right;">£ 4,217.01</td> <td style="width: 60%;">(Statement No: 267 dated 29th July 2022)</td> </tr> <tr> <td>Business Reserve</td> <td style="text-align: right;">£ 1,423.56</td> <td>(Statement No: 85 dated 3rd Sept 2021)</td> </tr> <tr> <td>Total Balance</td> <td style="text-align: right;">£ 5,640.57*</td> <td></td> </tr> </table> <p>* £ 843.45 held in restricted funds relates to Community Infrastructure Levy receipts.</p> <p>It was proposed by Cllr England, seconded by Cllr Price, and RESOLVED unanimously to APPROVE the Financial Statement Report which was signed by the Chair and Clerk.</p>	Current Account	£ 4,217.01	(Statement No: 267 dated 29 th July 2022)	Business Reserve	£ 1,423.56	(Statement No: 85 dated 3 rd Sept 2021)	Total Balance	£ 5,640.57*		
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/22.2.	<p>Receipts</p> <p>No receipts received since the previous meeting.</p>										
/22.3.	<p>Payments</p>										

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	<p>It was RESOLVED unanimously to APPROVE the following payments: - Cheque previously signed by Cllr Mitchell Skinner & Cllr England.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Payee</th> <th style="width: 35%;">Detail</th> <th style="width: 15%;">Amount</th> <th style="width: 15%;">Cheque No</th> </tr> </thead> <tbody> <tr> <td>Cllr M Goode</td> <td>Purchase of Jubilee bench</td> <td style="text-align: right;">660.00</td> <td style="text-align: center;">579</td> </tr> </tbody> </table> <p>Cheques for signing at this meeting</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Payee</th> <th style="width: 35%;">Detail</th> <th style="width: 15%;">Amount</th> <th style="width: 15%;">Cheque No</th> </tr> </thead> <tbody> <tr> <td>Information Commissioners Office</td> <td>Annual data protection fee</td> <td style="text-align: right;">40.00</td> <td style="text-align: center;">580</td> </tr> <tr> <td>F J Carpenter</td> <td>Stationary items and postage stamps</td> <td style="text-align: right;">33.27</td> <td style="text-align: center;">581</td> </tr> <tr> <td>Oldbury Parish Council *</td> <td>Contribution towards administration charges</td> <td style="text-align: right;">45.00</td> <td style="text-align: center;">582</td> </tr> </tbody> </table> <p>* See minute ref:172/22.4 The above cheques were signed by Cllrs Mitchel Skinner and Goode.</p> <p>Cheques for signing at a later date</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">Payee</th> <th style="width: 35%;">Detail</th> <th style="width: 15%;">Amount</th> <th style="width: 15%;">Cheque No</th> </tr> </thead> <tbody> <tr> <td>F J Carpenter/HMRC</td> <td>Clerks' salary and PAYE for June, July & August</td> <td style="text-align: right;">406.38</td> <td style="text-align: center;">583/84</td> </tr> </tbody> </table>	Payee	Detail	Amount	Cheque No	Cllr M Goode	Purchase of Jubilee bench	660.00	579	Payee	Detail	Amount	Cheque No	Information Commissioners Office	Annual data protection fee	40.00	580	F J Carpenter	Stationary items and postage stamps	33.27	581	Oldbury Parish Council *	Contribution towards administration charges	45.00	582	Payee	Detail	Amount	Cheque No	F J Carpenter/HMRC	Clerks' salary and PAYE for June, July & August	406.38	583/84	
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174/22.0.	CONSULTATIONS																																	
/22.1.	Draft Housing Strategy 2022 to 2052. NOTED.																																	
/22.2.	Draft strategy for Electric Vehicle Charging. NOTED.																																	
/22.3.	Better Care Stronger Communities Commissioning. NOTED.																																	
175/22.0.	CORRESPONDENCE OF NOTE																																	
/22.1.	Information of all correspondence of note had been circulated to all Cllrs prior to the meeting.																																	
176/22.0.	OPEN FORUM																																	
/22.1.	NONE.																																	

This concluded the business of the meeting which finished at 9.00 pm.