

ROCKHAMPTON PARISH COUNCIL

FINANCIAL MATTERS

Presented to the Parish Council Meeting on 22nd August 2022.

Balances

The Clerk can report the following bank balances as of 29th July 2022.

Current Account	£ 4,217.01	(Statement No 267 – 29 th July 2022)
National Savings Investment	£ 1,423.56	(Statement No 85 – 3 rd Sept 2021)

Total Balance £ 5,640.57

Note: The attached Income & Expenditure spreadsheet on page 4 is up to date and includes Accounts for Payment as proposed on the 22nd August 2022 meeting.

Reconciliation of balances at: 29 July 2022

Balance per bank statement 29/7/22

Current Account	4,217.01
NatWest Business Reserve	1,423.56
Unpresented cheques	-0.00
Net balances	5,640.57

Unpresented cheques

None

The net balances reconcile to the cash book (receipts and payments account) as follows

Opening Balance 1st April 2022	4,755.82
Add: Receipts to date	2,500.95
Less: Payments to date	-1,616.20

Closing Balance per cash book £5,640.57

The Chairman and Clerk signed the Financial Report to confirm the above balances.


Signed – Chairman: _____ Date: 22nd August 2022

Signed – Clerk & RFO: _____ Date: 22nd August 2022

Bank Statements

00730975
01069 01


2



Current Account

Branch details
 Thornbury Branch
 PO Box 2093
 16 The Plain
 Thornbury
 Bristol
 BS35 2BF

K38700/00730975/I 556138/01089



Summary 1 Jul 2022 to 29 Jul 2022

Sheet 267

Previous balance	4,254.22
Withdrawn	37.21
Paid in	0.00
New balance	4,217.01

Your deposit is not eligible for protection under the Financial Services Compensation Scheme (FSCS). An FSCS Information Sheet and list of exclusions will be provided to you on an annual basis. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk

For Bank use

If you have changed your address or telephone number, please let us know

Account Number
Branch sort code
National Westminster Bank Plc

ROCKHAMPTON PARISH COUNCIL

BIC NMBK GB 2L
IBAN GB16 NMBK 5561 3803 2136 92

01130317
01585 01

2



Business Reserve Account

Branch details
 Thornbury Branch
 PO Box 2093
 16 The Plain
 Thornbury
 Bristol
 BS35 2BF

K38700/01130317/I 556138/01585



Summary 5 Mar 2021 to 3 Sep 2021

Sheet 85

Previous balance	1,423.50
Withdrawn	0.00
Paid in	0.06
New balance	1,423.56

Your deposit is not eligible for protection under the Financial Services Compensation Scheme (FSCS). An FSCS Information Sheet and list of exclusions will be provided to you on an annual basis. For further information about the compensation provided by the FSCS, refer to the FSCS website at www.FSCS.org.uk

INTEREST PAID FOR THIS ACCOUNT DURING TAX YEAR 2020/21 HAS GROSS INTEREST 0.56

Interest rate: 0.01% Gross / 0.01% AER

For Bank use

If you have changed your address or telephone number, please let us know

Account Number
Branch sort code
National Westminster Bank Plc

ROCKHAMPTON PARISH COUNCIL

BIC NMBK GB 2L
IBAN GB94 NMBK 5561 3825 2411 68

Receipts & Payments

Receipts

There have been no receipts since the last Council meeting.

A claim of £49.81 has been made to HM Revenue & Customs relating to a refund of VAT for the financial year ending 31st March 2022.

Payments

Payments for approval at this meeting.

Payee	Detail	Amount	Cheque No
M.Goode / Corido *	Commemorative Platinum Jubilee bench	660.00	579
Information Commissioners Office	Annual registration under data protection regs	40.00	580
J. Carpenter	Stationary items/postage	33.27	581
Oldbury Parish Council **	Contribution to administration	45.00	582
J. Carpenter	2 nd quarter nett pay	406.38	583
HMRC	2 nd quarter PAYE		584

* This payment has already been made.

** This is to be separately approved under agenda item 11e as the Councils contribution for administration services of the Severnvaile Flood Defence Group.

At the May meeting approval was given to raise cheque No 574 for £40.00 to the Croftt Benefice Newsletter to cover cheque No 562 raised on 22nd November 2021 which the Benefice Newsletter had indicated it had not received. It subsequently came to light that this cheque had been received and was cashed in on 13th June 2022. In the light of this cheque No 574 has been cancelled.

Summary of Income & Expenditure for the Financial Year ending 31st March 2023.

Position as of 22nd August 2022.

INCOME
Precept
Interest on financial reserves
Other (repayment of VAT)
Community Infrastructure Levy
TOTAL

2022/2023		
Budget £	Income £	Balance £
£3,315.00	£1,657.50	£1,657.50
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£0.00	£843.45	£0.00
£3,315.00	£2,500.95	£1,657.50

EXPENDITURE
Statutory Insurance
Clerks Salary/PAYE
Administration/Office Costs
Rental - Village Hall Hire
Rental - On line meetings
Website Maintenance
Information Commissioners Fee
ALCA subscription
Village Clean up events
Election costs
Maintainance & Improvements of adopted land
Miscellaneous Maintenance
Grass Cutting / Hedge
Queens Platinum Jubilee
VAT
Sub Total 1

2022/2023		
Budget £	Expenditure £	Balance £
£210.00	£207.70	£2.30
£1,673.00	£849.21	£823.79
£100.00	£152.47	-£52.47
£55.00	£40.00	£15.00
£0.00	£0.00	£0.00
£130.00	£0.00	£130.00
£40.00	£0.00	£40.00
£62.00	£63.66	-£1.66
£50.00	£0.00	£50.00
£0.00	£0.00	£0.00
£0.00	£0.00	£0.00
£475.00	£201.25	£273.75
£400.00	£0.00	£400.00
£50.00	£550.00	-£500.00
£0.00	£113.01	£0.00
£3,245.00	£2,177.30	£1,067.70

137 PAYMENTS
4-Ward Magazine
5 Alive Magazine
Citizens Advice Bureau
Sub total 2
Total (1 & 2)

2022/2023		
Budget £		Variance £
£40.00	£0.00	£40.00
£40.00	£0.00	£40.00
£40.00	£0.00	£40.00
£120.00	£0.00	£120.00
3,365.00	2,177.30	£1,187.70

Budget approved at the Parish Council Meeting dated 23rd November 2021, minute ref 20/059.10 (Budget) and minute ref 20/059.11 (Precept)

**ROCKHAMPTON PARISH COUNCIL
FINANCIAL MATTERS**

Summary of budgeted receipts, payments and reserves for FY 2022-23 - For information

ROCKHAMPTON PARISH COUNCIL - Financial Year 2022-23

Breakdown of Allocated/Earmarked Monies

Opening Balances as reported at 1st April 2022

Current Account	£3,332.26	
Business Reserve	£1,423.56	
	<u>£4,755.82</u>	

Planned Receipts for FY 2022/23

Annual Precept (2 x £1,657.50 on 30 Apr & 30 Sep)	£3,315.00	
Miscellaneous Receipts	£0.00	
CIL Income	£843.45	
	<u>£4,158.45</u>	

Total Fund Available during FY 2022/23 **£8,914.27**

Minus:

Budgeted Operating Expenditure - FY 2022/23	£3,365.00	
Operational Reserves <input type="checkbox"/>	£1,682.50	
	<u>£5,047.50</u>	
		£3,866.77

Earmarked Reserves

Legislative conditions attached*		
Community Infrastructure Levy	£843.45	
	<u>£843.45</u>	

Currently ringfenced **

Election Expenses	£1,400.00	
Amenity Land	£2,250.00	
	<u>£3,650.00</u>	

Remaining funds not reserved or allocated **£216.77**

50% of annual budgeted operating expenditure

* Fund available but may only be spent on the "provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on it.

** Available but only when vired at PC discretion and following an appropriate resolution.

Breakdown of Receipts and Payments from 1st April 2022 to 22nd August 2022.

Receipts

No	Sender	Minute Ref	Amount	Date Rec	Bank rec	Notes	Precept	CIL
1	South Gloucestershire Council	159/22.2	1,657.50	29-Apr	264	Precept	1657.5	
2	South Gloucestershire Council	159/22.2	843.45	29-Apr	264	Community Infrastructure Levy		843.45
3								
			2,500.95				1,657.50	843.45

Expenditure

Date payment approved	Cheque No	Voucher No	To whom paid	Details	Minute Ref	Bank	Invoice No	Net	VAT	Gross	Date cleared on bank statement	Statement No	Statutory Insurance	Clerks Salary/ PAYE	Admin	Rental - Village Hall Hire	ALCA subs	M'ance & Improvement of adopted land	Misc Maintenance	Queens Platinum Jubilee	Total Payment (nett of VAT)	
23/05/2022	000570	1	J Payne	Refurbishment to Council assets	159.22.3.	Y	1668	195.00	0.00	195.00	04/05/2022	265							195.00		195.00	
23/05/2022	000571	2	ALCA	Annual subscription	159.22.3.	Y	UBS-2022-05	63.66	0.00	63.66	20/05/2022	265					63.66				63.66	
23/05/2022	000572	3	BHB	Annual Insurance	159.22.3.	Y	001002-6441	207.70	0.00	207.70	31/05/2022	266	207.70								207.70	
23/05/2022	00573	4	Falfield Village Hall	Pat testing	159.22.3.	Y	Invoice No	6.25	0.00	6.25	06/06/2022	266							6.25		6.25	
	00574		CANCELLED CHEQUE							0.00												
23/05/2022	00575	6	J Carpenter	1st quarter nett pay	159.22.3.	Y	Payslip	325.18	0.00	325.18	17/06/2022	266		325.18							325.18	
23/05/2022	00576	7	HMRC	1st quarter PAYE	159.22.3.	Y	Playslip	81.20	0.00	81.20	23/06/2022	266		81.20							81.20	
23/05/2022	00577	8	Aust Parish Council	Internal audit fee	159.22.3.	Y	Email	37.21	0.00	37.21	11/07/2022	267			37.21						37.21	
23/05/2022	00578	9	Rockhampton Village Hall	Hire of Hall, May, August and November 2022	159.22.3.	Y	Invoice	40.00	0.00	40.00	17/06/2022	266				40.00					40.00	
*	00579	10	Mr M Goode / Corido	Platenum commemorative bench	Aug meeting	AA	To fol	550.00	110.00	660.00	24/06/2022	266								550.00	550.00	
*	00580		Information Commissioners Office	Annual data protection fee	Aug meeting	AA		40.00	0.00	40.00					40.00						40.00	
*	005821		J Carpenter	Stationary items	Aug meeting	AA		30.26	3.01	33.27					30.26						30.26	
	00582		Oldbury Parish Council	Severnvale Flood Defence Group	Aug meeting	AA		45.00	0.00	45.00					45.00						45.00	
*	00583		J Carpenter	2nd quarter nett pay **	Aug meeting	AA		388.63	0.00	388.63				388.63							388.63	
*	00584		HMRC	2nd quarter PAYE **	Aug meeting	AA		54.20	0.00	54.20				54.20							54.20	
						AA																
								2,064.29	113.01	2,177.30				207.70	849.21	152.47	40.00	63.66	0.00	201.25	550.00	2,064.29

* For approval at 20th August meeting.

** The final month in the qtr for PAYE has not been calculated. Once completed (after 5/9/22) the PAYE amount will increase with the 2nd qtr nett pay reducing by the same amount.