

ROCKHAMPTON PARISH COUNCIL

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AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE ROCKHAMPTON ANNUAL PARISH COUNCIL MEETING ON MONDAY 23rd MAY 2020 WHICH WILL FOLLOW THE ANNUAL PARISH MEETING AT APPROX. 7.30 PM

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors during public participation only. This session will last no more than 10 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights

Signed Clerk to the Council



Dated: Wednesday 18th May 2022

1. **To elect a Chairman of the Council**
2. **To receive the Chairman's signed Declaration of Acceptance**
3. **To elect a Vice Chairman of the Council**
4. **To receive the Vice Chairman's Declaration of Acceptance**
5. **Apologies.**
To **NOTE** apologies for absence
6. **Declarations of Interest (if any) and dispensations**
In accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
7. **Public Participation**
8. **Minutes**
To **CONFIRM** the Minutes of the Ordinary Parish Council Meeting held on Monday 21st February 2022.
9. **Severn Ward Cllr.** - to receive report
10. **Clerk's Report** – to note report on Matters arising from previous minutes/not covered elsewhere on the agenda.
11. **Planning Applications** – to **NOTE** and/or comment upon the following applications. All Parish Councillors to ensure they are familiar with the applications prior to the meeting.
 - a. P22/01396/F | Land North off The Maze House Sundayshill Lane Rockhampton South Gloucestershire GL13 9DS | Construction of new horse menage with associated fencing and hardstanding
 - b. P22/02307/RVC | Newton Lodge Thornbury Road Rockhampton South Gloucestershire GL13 9DY | Variation of condition 9 attached to permission P19/5998/F to replace existing plans with amended plans to alter the following: addition of 2 no. rooflights to the south facing roof slope of the single storey aspect of the building, alterations to the fenestration on the north facing elevation of the single storey aspect, addition of a window and door to the east elevation of the two storey aspect of the building, to reduce the length of the two storey aspect of the building, clarification that the height of the building has increased and to omit the north and south facing windows on the two storey aspect of the building.
12. **Planning Decisions & Other Matters**
To **NOTE** any planning decision received since the last meeting
13. **Reports of Meetings** – to receive verbal/written reports of meetings attended by Councillors.
14. **Items for Action / Discussion**

- a. To **REVIEW** the Freedom of Information requirements and note any FOI/SAR requests received for 2021/22
- b. To **REVIEW** GDPR compliance and **CONFIRM** any breaches during 2021/22
- c. To **REVIEW** and **APPROVE** the Standing Orders & Financial Regulations
- d. To **REVIEW** and **APPROVE** the Councillors Code of Conduct
- e. To **REVIEW** and **APPOINT** councillor representatives to outside bodies and committees
- f. To **NOTE** and **APPROVE** the recommendations/actions for the Internal Audit
- g. To **CONSIDER** and **APPROVE** the Annual Governance Statement (Section 1) for year ending 2021/22
- h. To **CONSIDER** and **APPROVE** the Accounting Statements (Section 2) for year ending 2021/22 noting the end of year reconciliation and explanation of variances including approved reserves.
- i. To **NOTE** and **APPROVE** that the Council qualifies for a Certificate of Exemption and declares itself exempt from sending the completed Annual Governance and Accountability to the External Auditors.
- j. To **NOTE** and **APPROVE** the Statement of Accounts for the year ending 31st March 2022
- k. To **NOTE** the period for the exercise of public rights is set from **Monday 13th June** and ending on **Friday 22nd July 2022**.
- l. To **APPROVE** the Councils insurance premium due for renewal on 1st June 2022
- m. To **CONSIDER/AGREE** on a date for the Autumn Litter Pick
- n. Update on the Parish Councils Commemoration of the Queens Platinum Jubilee
- o. **Highways**
- p. **Consultations**

15. Financial Matters

- a. To **NOTE** and **APPROVE** the Financial Statement dated 23rd May 2022
- b. To **NOTE** precept and CIL income plus any other receipts since the previous meeting.
- c. Accounts for Payment for May 2022 – to **RESOLVE** payment of the following invoices having been verified by the Clerk as accurate and due for payment – all invoices reported include VAT where applicable.

Payee	Detail	Amount	Cheque No
J. Payne	Refurbishment of Council assets	£ 195.00	570 *
Avon Local Councils Assoc	Annual subscription	£ 63.66	571 *
BHIB	Annual Council Insurance	£ 207.70	572
Falfield Village Hall	Pat testing of council equipment	£ 6.25	573
5 Alive magazine	Donation (replacement of cheque No 562)	£ 40.00	574
J. Carpenter	1 st quarter nett pay	£ 406.38	575
HMRC	1 st quarter PAYE		576
Aust Parish Council	Internal Audit fee	**	577

* These payments have already been made. ** To be confirmed at meeting

16. Correspondence

17. **Parish Councillors Open Forum** – to discuss items relating to Parish Council business – no resolutions to be made.

===== END =====

The next Parish Council Meeting is scheduled for Monday 22nd August 2022
Should you want anything included on the agenda please let the Clerk know by 15th August 2022.
Thank you.