

ROCKHAMPTON PARISH COUNCIL

Initialed.....

Minutes of the **ROCKHAMPTON PARISH COUNCIL MEETING**
held on Monday 22nd November 2021 at 7.30 pm in Rockhampton Village Hall

Present: Councillors: Tom Cullimore, (Chairman), Tina Mitchel Skinner, Mike Goode, Tony England & Henry Price, Severn Ward Cllr Matthew Riddle and James Carpenter (Clerk)

There were no members of the public in attendance.

Minute ref	Contents	Action
119/21.0.	APOLOGIES	
/21.1.	Apologies were received from Severn Vale Ward Cllr Keith Burchell.	
120/21.0.	DECLARATIONS OF INTERESTS	
/21.1.	Cllrs present had previously completed a dispensation relating to financial items on the agenda e.g., setting of the budget and precept as they reside in the Parish. The dispensations were granted until May 2023 on the grounds of "that so many members of the decision-making body have disclosable pecuniary interests in a matter that it would 'impede the transaction of the business's. In practice this means that the decision-making body would be iniquorate as a result."	
121/21.0.	PUBLIC PARTICIPATION	
/21.1.	None.	
122/21.0.	TO APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING -23rd August 2021	
/21.1.	It was proposed by Cllr Goode, seconded by Cllr Price and RESOLVED unanimously that the minutes of the meeting held on 23 rd August 2021 be signed as a correct record.	
123/21.0.	CLERK'S REPORT	
/21.1.	The Clerk confirmed that since the last meeting no communications had been received from Parishioners.	
/21.2.1.	The monthly reporting of the availability of the defibrillator is continuing to take place. The Clerk had checked the unit when posting up the agenda for this meeting and found it in good working order.	
/21.2.2.	Cllr Cullimore asked if a postcode was displayed on the AED cabinet to assist the ambulance service in locating the AED in the event of an emergency. The Clerk advised that the location postcode had been supplied to the ambulance service as part of the initial registration but would ensure that, if not already displayed, the postcode would be noted on the AED cabinet.	Clerk
/21.3.	The Thornbury & Severn Vale Community Engagement Forum minutes for their October meeting has now been published on the Forum page of South Gloucestershire's website where reports from Avon Fire & Rescue, Avon & Somerset Beat Team and an update on the pedestrianisation of Thornbury Hight Street could be found.	
124/21.0.	WARD CLLR'S REPORT	
/21.1.1.	A further speed check had been completed on the Lower Stone Road between September and October which reported that the average speed recorded was 39 mph, however 15% of traffic speed was recorded in excess of 47 mph. This information had been passed onto to Avon & Somerset Police.	
/21.1.2.	Cllr Cullimore wondered whether having 'gated entrances' at the entry and exit points to the village might influence helping to reduce speed as has been done in other villages. Ward Cllr Riddle offered to speak with the Highways Engineer at South Gloucestershire regarding the practicalities and costings of such a scheme. The Clerk also offered to contact the Clerk at Cromhall Parish Council who have just recently had 'gated entrances' installed.	Cllr Riddle/ Clerk

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/21.1.3.	Other suggestions raised were sleeping policemen, additional lighting, and rumble strips but it was agreed that the costs involved, and design of the road, would prohibit these installations.	
/21.2.	Cllr Riddle confirmed that, following the concerns of the Parish Council raised at their August meeting concerning the restricted visibility for road users wanting to turn right on to the Old Gloucester Road at the top of Newton Hill and their request for the junction to be re-aligned, he had reported this to StreetCare but as yet had not received any feedback but would go back to StreetCare again for a response.	Cllr Riddle
/21.3.	Resurfacing work will be undertaken on the Hill Road at some point in the future once any subbase work which is required has been allowed to oxidise.	
/21.4.	The Parish Council's comments raised at the August meeting regarding the new frequency of cutting of the verges through the village have been relayed back to StreetCare but to date no feedback from StreetCare had been received. Cllr Riddle would follow up again.	Cllr Riddle
/21.5.	Cllr England reported that he was disappointed in StreetCare in their failure to respond to his calls between September and November regarding the failure to cut the verges in Gully Lane. Ward Cllr Riddle offered to pass his comments on to the relevant StreetCare Inspector.	Cllr Riddle
/21.7.	Cllr England commented that the issue of flooding in Gully Lane had occurred again during the heavy rain during October. Ward Cllr Riddle would follow this up with StreetCare.	Cllr Riddle
/21.8.	Cllr England asked if Cllr Riddle could provide a brief update on the pedestrianisation of Thornbury High Street. Ward Cllr Riddle responded that other than the fact that buses would be allowed back into the high street, he had nothing further to report but would go back to the team responsible at South Gloucestershire Council to get a further update.	Cllr Riddle
/21.9.	Cllr England asked what the position was regarding the possibility of a Nuclear Fusion Plant being built within the Horizon site at Oldbury. Cllr Riddle confirmed that a bid along with four others had been submitted to the Government and that an announcement of the successful bid was expected in late 2022.	
125/21.0.	PLANNING APPLICATIONS	
/21.1.	P21/06463/F Wheel Cottage Hill Road Rockhampton Erection of single storey front extension to form porch and additional living accommodation. Closed date for comments 3rd December 2021. Following a brief discussion Cllrs agreed to raise no objection to this application .	
126/21.0.	PLANNING DECISION AND OTHER MATTERS	
/21.1.	No planning decisions had been received since the August meeting.	
127/21.0.	REPORTS OF MEETINGS	
/21.1.	Cllr Goode reported that he was unable to attend the last online meeting of the Severn Vale Flood Defence Group as the time of the meeting had been changed from an evening meeting to a daytime meeting. Prior to this meeting he had contacted the Secretary for a copy of the minutes but was advised that they had not yet been completed. He also understood that the annual cost for each Parish Council associated with this Group would be approx. £40 but that for the current year, they have received a grant from Oldbury Community Shop. Cllr Goode went on to confirm that he understood an update was provided at the meeting by the Environment Agency on the proposals for the improvement to the Aust to Sharpness riverbank. He also confirmed that once he had received the minutes, he would circulate to other Cllrs who would be interested.	Cllr Goode
128/21.0.	ITEMS FOR ACTION	
/21.1.	Parish Council website	

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/21.1.1.	The Clerk apologised that the financial information provided at the August meeting was incorrect as it did not include a cost of £399 required when switching to the new provider. Given this additional cost the Clerk had spoken to the current provider over previous issues which have now been addressed other than the picture slider on the home page which should be addressed within the next few days. Given this additional cost Cllrs AGREED unanimously to remain with the current provider and review the service provided again in 12 months.	
/21.2.	Asset Inspection	
/21.2.1.	It was agreed that costings should be obtained for the following items. <ul style="list-style-type: none"> a) Queen's Jubilee Metal bench – Clean and paint b) Notice board at Newton – Varnish woodwork c) Village Pump – Repaint. d) Apple and Pear trees – remove netting from around trees 	a to c Clerk d – see 128/21.3.1.
/21.3.	Housekeeping on the Amenity land in and around the Village Hall	
/21.3.1.	Cllr England commented that this area was in need of attention as no work on grass cutting had been completed in the last twelve months along with attention to the apple and pears trees and boundary hedges. Cllrs AGREED to meet on site to undertake a survey of the area and agree on a plan to address these problems.	All Cllrs
/21.3.2.	Cllr Mitchel Skinner suggested that going forward a programme should be put in place for cutting the grass and that costs be obtained and brought to the next meeting.	Cllr Cullimore
/21.4.	Queen's Platinum Jubilee	
/21.4.1.	Cllrs AGREED subject to cost, to mark this occasion by purchasing a metal seat to be located on the Common. Ideas and costings to be brought to the next meeting.	All Cllrs
/21.4.2.	Cllrs also AGREED to hold a Queens Jubilee Platinum Picnic Lunch on the Common on Sunday 5 th June. Cllr Mitchel Skinner offered to co-ordinate.	Cllr Mitchel Skinner
/21.5.	Spring Litter Pick	
/21.5.1.	Cllr Mitchel Skinner suggested that rather than hold a litter pick on a Saturday to have a litter pick week where Parishioners could undertake litter picking at a time to suit them. Cllrs unanimously AGREED a date of week commencing 7 th March 2022. Arrangements on where and how litter picking equipment would be made available to Parishioners would be agreed nearer the time.	
/21.6.	Agree location for planting of 2 bare rooted oak trees	
/21.6.1.	Following information received over the size of the oak trees (60 – 90 cms) after applying for them Cllrs were concerned that these trees would require ongoing attention until they were well established. It had also been decided that these trees would be planted on land behind the Village Hall, however due to their size an alternative location may be required.	ongoing
129/21.0.	FINANCIAL MATTERS	
/21.1.	The Financial Statement Report dated 22 nd November 2021 had been circulated to all Cllrs ahead of the meeting. The Clerk reported the following balances as of 29 th October 2021:- Current Account £ 4,420.05 (Statement No 261 – 29th Oct 2021) National Savings Investment £ 1,423.56 (Statement No 85 – 3rd Sept 2021) Total Balance £ 4,957.76 It was proposed by Cllr Goode, seconded by Cllr Mitchel Skinner and RESOLVED unanimously to approve the Financial Statement Report.	
/21.2.	Remittances It was NOTED that the following remittances had been received.	

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	NatWest Business Reserve Interest for period 05/03/21 to 03/09/21 £0.06 South Gloucestershire Council Balance of precept for 2021/22 £1,590.00	
/21.3.	<p>Payments</p> <p>It was proposed Cllr Mike Goode, seconded by Cllr Henry Price and RESOLVED unanimously to approve the following payments:-</p> <p>J. Carpenter/HMRC 3rd quarter salary and PAYE *</p> <p>*This payment is due on 25th December 2021. The input for period 9 (Dec) cannot be completed before 5th December 2021 and therefore the split between nett pay and PAYE cannot be established at this time.</p>	
/21.4.	<p>Donations</p> <p>As set in the current budget Cllrs unanimously AGREED to make donations under section 137 of the Local Government Act 1972 which, in the opinion of the Council, are in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure detailed</p> <ul style="list-style-type: none"> • 5 Villages Alive - £40 • 4 Ward magazine - £40 • Citizens Advice - £40 	
/21.5.	<p>Budget for 2022/2023</p> <p>A draft budget proposal had been circulated to all Cllrs ahead of the meeting. Following a detailed discussion, it was proposed by Cllr Goode and seconded Cllr Mitchell Skinner and unanimously RESOLVED that for expenditure a budget of £3,365 for the financial year 2022/2023 be set. A detailed breakdown of the budget can be found on page 21/467.</p>	
/21.5.1.	<p>Precept for 2022/2023</p> <p>It was proposed by Cllr Price and seconded by Cllr England and unanimously RESOLVED to set a precept of £3,315 for the financial year 2022/23. This is an increase of £160 (5.1%) over the 2021/2022 precept.</p>	
/21.5.2.	<p>For the parish share the impact this increase on precept has on a band D property would be approx. £38.55 per annum.</p>	
130/21.0.	CONSULTATIONS	
/21.1.	<p>South Gloucestershire Council draft budget for 2022/23</p> <p>NOTED.</p>	
/21.2.	<p>Consultation on proposals to build a new railway station in Charfield</p> <p>NOTED</p>	
/21.3.	<p>South Gloucestershire Council – Domestic Abuse Strategy.</p> <p>NOTED</p>	
131/21.0.	HIGHWAYS	
/21.1.	<p>Following highways items raised during Ward Cllr's Report no further highways issues were reported.</p>	
132/21.0.	CORRESPONDENCE	
/21.1.	<p>The Clerk had circulated all correspondence of note ahead of the meeting.</p> <p>NOTED.</p>	
133/21.0.	OPEN FORUM	
/21.1.	<p>Nothing to report.</p>	

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This concluded the business of the meeting, which closed at: 9:50 pm.

ROCKHAMPTON PARISH COUNCIL - BUDGET FOR FY 2022/2023

INCOME	CURRENT FINANCIAL YEAR				BUDGET FOR 2022/2023		
	2021/2022				2022/2023		
	Budget	Actual at 30/10/2020	Projected	Variance	Proposed Budget	Variance £	Variance %
Precept	£3,155.00	£3,155.00	£3,155.00	£0.00	£ 3,315.00	£ 160.00	5.1%
LCTR Support Grant	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0.0%
Interest on financial reserves	£0.00	£0.06	£0.12	£0.12	£0.00	£0.00	0.0%
Other (repayment of VAT)	£344.00	£344.00	£344.00	£0.00	£500.00	£-294.00	100.0%
TOTAL	£3,499.00	£3,499.06	£3,499.12	£0.12	£3,365.00	£-134.00	-3.8%
EXPENDITURE	2020/2021				2022/2023		
	Budget	Actual	Projected	Variance	Budget	Variance £	Variance %
	Budget	Actual	Projected	Variance	Budget	Variance £	Variance %
Statutory Insurance	£210.00	£188.54	£184.54	£25.46	£210.00	£0.00	0.0%
Clerks Salary/PAYE	£1,623.00	£1,218.56	£1,616.89	£6.11	£1,673.00	£50.00	3.1%
Administration	£100.00	£89.93	£0.00	£100.00	£100.00	£0.00	0.0%
Rental - Village Hall Hire	£55.00	£20.00	£30.00	£25.00	£55.00	£0.00	0.0%
Rental - On line meetings	£50.00	£0.00	£0.00	£50.00	£0.00	£-50.00	100.0%
Website Maintenance	£130.00	£0.00	£130.00	£-20.00	£130.00	£0.00	0.0%
Information Commissioners Fee	£40.00	£40.00	£40.00	£0.00	£40.00	£0.00	0.0%
ALCA subscription	£62.00	£61.28	£61.28	£0.72	£62.00	£0.00	0.0%
Village Clean up events	£50.00	£0.00	£20.00	£30.00	£50.00	£0.00	0.0%
Election costs	£175.00	£0.00	£0.00	£175.00	£0.00	£-175.00	-100.0%
Development of adopted land	£0.00	£22.50	£50.00	£-50.00	£0.00	£0.00	
Miscellaneous Maintenance	£200.00	£120.71	£120.71	£79.29	£475.00	£275.00	137.5%
Grass Cutting / Hedge	£70.00	£22.50	£50.00	£20.00	£400.00	£330.00	471.4%
Queen's Platinum Jubilee	£0.00	£0.00	£0.00	£0.00	£50.00	£50.00	100.0%
VAT paid	£0.00	£49.81	£49.81	£-49.81	£0.00	£0.00	
Sub Total 1	£2,765.00	£1,833.83	£2,373.23	£391.77	£3,245.00	£480.00	17.4%
137 Payments							
4-Ward Magazine	£40.00	£0.00	£40.00	£0.00	40.00	£0.00	0.0%
5 Alive Magazine	£40.00	£0.00	£40.00	£0.00	£40.00	£0.00	0.0%
Citizens Advice Bureau	£40.00	£0.00	£40.00	£0.00	£40.00	£0.00	0.0%
Sub total 2	£120.00	£0.00	£120.00	£0.00	£120.00	£0.00	0.0%
Total (1 & 2)	2,885.00	1,833.83	2,493.23	391.77	3,365.00	£480.00	16.6%

		Variance	% change
PRECEPT	£ 3,315.00	£ 160.00	5.1%
Est parish share on a Band D property		£	38.55