

ROCKHAMPTON PARISH COUNCIL

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To all members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF ROCKHAMPTON PARISH COUNCIL TO TAKE PLACE IN ROCKHAMPTON VILLAGE HALL ON MONDAY 21st FEBRUARY 2022 AT 7.30pm

Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors during public participation only. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed Clerk to the Council



Dated: Wednesday 16th February 2022

AGENDA

1. **TO NOTE APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS**
2. **TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA** - (if any) & dispensations in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
3. **PUBLIC PARTICIPATION**
4. **MINUTES**
To **APPROVE** for accuracy the Minutes Parish Council Meeting held on 22nd November 2021
5. **CLERK'S REPORT** – to note report on Matters arising from previous minutes/not covered elsewhere on this agenda.
6. **TO RECEIVE REPORT FROM WARD COUNCILLOR**
7. **TO RECEIVE REPORT FROM AVON & SOMERSET BEAT TEAM (if present)**
8. **PLANNING APPLICATIONS AND DECISIONS** – to **NOTE** and comment upon the following applications received since the last meeting. All Parish Councillors to ensure they are familiar with the applications prior to the meeting.
 - a) P22/00036/F | Crossways Lower Stone Road Rockhampton South Gloucestershire GL13 9DT | Erection of front porch.
 - b) P22/00679/F | Land Off Hill Road Rockhampton South Gloucestershire GL13 9DZ | Erection of 1 no. temporary rural workers dwelling.

9. **PLANNING DECISIONS & OTHER MATTERS** – to **NOTE** any notice of decisions reach by South Gloucestershire Council Planning Dept.

10. **REPORTS OF MEETINGS** – to receive verbal/written reports of meetings attended by Parish Councillors

11. **ITEMS FOR ACTION**

- a. Update on programme and cost for maintaining open spaces under to control of the Parish Council.
- b. Queen’s Platinum Jubilee in 2022 – Update in relation to Commemorative Bench and Picnic on the Common.
- c. To **AGREE** suitable location for the planning of two bare rooted oak trees which have now been received.
- d. To **APPROVE** quotation received for maintenance of Council assets.
- e. To **AGREE** Provisional Dates for The Annual Parish Meeting and Annual Parish Council Meeting in May and further Parish Council Meetings in August & November 2022 & February 2023.

12. **FINANCIAL MATTERS**

- a. To **NOTE** and **APPROVE** the Financial Statement dated 21ST February 2022
- b. To **NOTE** any receipts since the last meeting.
- c. To **RESOLVE** payment for invoices and vouchers recorded in the Financial Statement having been verified by the Clerk as accurate and due for payment– all invoices reported include VAT where applicable.

J. Carpenter/HMRC	4 th quarter salary and PAYE *	£399.36
Rockhampton Village Hall	Hire of Village Hall on 21 st February 2022	£10.00

- d. To **APPROVE** the Internal Audit process for the financial year ending 31st March 2022

13. **CONSULTATIONS**. – To **NOTE** or **RESPOND** to the following:

- a) South Gloucestershire Council Local Plan, Phase 2
- b) Thornbury, A38 and Bradley Stoke Way improvements

(All current consultations can be found at <https://www.southglos.gov.uk/council-and-democracy/consultations/>)

13. **HIGHWAYS ISSUES**

14. **CORRESPONDENCE OF NOTE**

15. **PARISH COUNCILLORS’ OPEN FORUM** – to discuss items relating to Parish Council business and **AGREE** items for the next agenda – no resolutions to be made.

16. **CLOSED SESSION ITEM**

To review staff remuneration

===== END =====

Subject to agenda item 11e the next scheduled meeting will be held in May 2022. This will be the **ANNUAL PARISH COUNCIL MEETING** to be held in the Village Hall which will be preceded by the **ANNUAL PARISH MEETING** which will commence at 7pm.

Should you want anything included on the agenda please let the Clerk know at least 10 days prior to these meetings. Thank you.