

Explanation of variances – pro forma

Name of smaller authority:

Rockhampton Parish Council
South Gloucestershire

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,135	4,951				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,781	2,803	22	0.79%	NO		
3 Total Other Receipts	43	93	50	116.28%	YES	Explanation not required, difference less than £200	
4 Staff Costs	1,412	1,717	305	21.60%	YES		Increase in staff salary and back pay from April 2018
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	596	2,135	1,539	258.22%	YES		Website subscriptions (160) New notice board (1040) Election (175) & Maintenance (70)
7 Balances Carried Forward	4,951	3,995			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	0	0				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	3,000	3,000	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable