

ROCKHAMPTON PARISH COUNCIL

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To all members of the Council

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF ROCKHAMPTON PARISH COUNCIL TO TAKE PLACE IN ROCKHAMPTON VILLAGE HALL ON MONDAY 23rd AUGUST 2021 AT 7.30pm

Notice to members of the Public

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors during public participation only. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed Clerk to the Council



Dated: Wednesday 18th August 2021

AGENDA

1. **TO NOTE APOLOGIES FOR ABSENCE AND ACCEPTANCE OF REASONS**
2. **TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA** - (if any) & dispensations in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
3. **PUBLIC PARTICIPATION**
4. **MINUTES**
To **APPROVE** for accuracy the Minutes Annual Parish Council Meeting held on 5th May 2021
To **NOTE** for accuracy the Minutes of the Annual Parish Meeting held on 5th May 2021. (These minutes will be formally approved at the next Annual Parish Meeting to be held in 2022).
5. **CLERK'S REPORT** – to note report on Matters arising from previous minutes/not covered elsewhere on the agenda.
6. **TO RECEIVE REPORT FROM WARD COUNCILLOR**
7. **PLANNING APPLICATIONS** – to **NOTE** and comment upon the following applications received since the last meeting. All Parish Councillors to ensure they are familiar with the applications prior to the meeting.
 - a) **P21/03998/F** - Sewerage Treatment Works Church Road Rockhampton GL13 9DX. Construction of new access and track from Sewerage Treatment Works compound onto the Church View.
 - b) **P21/04701/F** - Vine House Lower Stone Road Rockhampton GL13 9DT. Conversion of existing storage shed to form annexe ancillary to main dwelling
8. **PLANNING DECISIONS & OTHER MATTERS** – to **NOTE** any notice of decisions reach by South Gloucestershire Council Planning Dept.

9. **REPORTS OF MEETINGS** – to receive verbal/written reports of meetings attended by Parish Councillors

10. **FINANCIAL MATTERS**

- a. To **NOTE** and **APPROVE** the Financial Statement dated 23rd August 2021
- b. To **NOTE** any remittances received since the previous meeting.

Accounts for Payment – to **RESOLVE** payment of the following already made since the previous meeting or require payment following this meeting having been verified by the Clerk as accurate– all invoices reported include VAT where applicable.

Payments requiring payment prior to this meeting

20/05/21	BHIB Councils Insurance	Annual Insurance Renewal	188.54
07/07/21	J. Carpenter	Clerks 1 st quarter salary	336.04
07/07/21	HM Revenue & Customs	1 st quarter PAYE	83.80
07/07/21	J. Carpenter	Reimbursement of expenses	6.60

For approval at this meeting.

Information			
Commissioners Office	Annual payment under the General Data Protection regs		40.00
T England	Purchase of one new waste bin		144.85
Rockhampton V Hall	Hill of hall on 23 rd August 2021		10.00
J. Carpenter	Repairs/service to council laptop		100.00
J. Carpenter/HMRC	2 nd quarter salary and PAYE		419.84

11. **CONSULTATIONS.**

(All current consultations can be found at <https://www.southglos.gov.uk/council-and-democracy/consultations/>)

- a) Greener Places Strategy – closing date 12th September 2021 [Link](#)

12. **HIGHWAYS ISSUES**

13. **ITEMS FOR ACTION**

- a. To review GDPR compliance and **CONFIRM** there were no breaches during 2020/21.
- b. To **APPROVE** and sign the Councils Risk Management Review and Assessment undertaken by the Clerk and **NOTE** items that may require action.
- c. To **CONFIRM** and **APPROVE** the annual review completed on Council Policies.
- d. To review and **APPROVE** updated asset register.
- e. To **NOTE** the asset inspection completed on 10th August and any actions required.
- f. Parish Council website hosting review.
- g. To consider whether the Council wish to commemorate in any way the Queen's Platinum Jubilee in 2022.

14. **CORRESPONDENCE OF NOTE**

15. **PARISH COUNCILLORS OPEN FORUM** – to discuss items relating to Parish Council business and **AGREE** items for the next agenda – no resolutions to be made.

===== END =====

The next Parish Council Meeting is scheduled to be held on Monday 22nd November 2021.
Should you want anything included on the Agenda please let the Clerk know by 9th November 2021.
Thank you.