

ROCKHAMPTON PARISH COUNCIL

Clerk: Mr James Carpenter
Tel: 07484102588
E-Mail: rockhamptonpc@gmail.com
Website: www.rockhamptonparishcouncil.co.uk

Whitegates
Sundayshill Lane
Falfield
Wotton under Edge
Glos GL12 8DQ

AGENDA

PARISH COUNCILLORS ARE HEREBY SUMMONED TO ATTEND THE ROCKHAMPTON ANNUAL PARISH COUNCIL MEETING ON WEDNESDAY 5TH MAY WHICH WILL FOLLOW THE ANNUAL PARISH MEETING WHICH IS EXPECTED TO CLOSE AT APPROX 7.30PM

Signed Clerk to the Council



Dated: Wednesday 28th April 2021

Please follow this link to join the Zoom online meeting of the Parish Council

<https://zoom.us/j/97698047809?pwd=QzJVZzlxSHFUQ2hhK2JNd1B5MVdwZz09>

Meeting ID 976 9804 7809 Passcode 693550

On-line Meeting Etiquette for Members of the Public – All members of the public wishing to join the meeting should join and remain on ‘mute’. During the Public Participation section of the meeting (Agenda item 3) members of the public should raise their hands/identify themselves, at which point they will be invited by the Chairman to speak.

1. **To elect a Chairman for 2021/22 and receive their Declaration of Acceptance to Office.**
2. **To elect a Vice Chairman for 2021/22.**
3. **Apologies.** To **NOTE** apologies for absence
4. **To Receive Declarations of Interest in Items on the Agenda** - (if any) & dispensations in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.
5. **Public Participation.**
6. **To APPROVE the Minutes of the Ordinary Parish Council Meeting held on 22nd February 2021.**
7. **To consider the appointment of representative(s) onto the following Committees:**
 - a. Thornbury & Severn Vale Community Engagement Forum
 - b. Oldbury Site Stakeholder Group
 - c. Avon Local Councils Association
 - d. Town & Parish Forum
 - e. New Nuclear Build Committee (currently suspended)
8. **Clerk's Report** – to note report on Matters arising from previous minutes/not covered elsewhere on the agenda.
9. **Ward Cllr. Report**
10. **Planning Applications** – to **NOTE** and/or comment upon the following applications. All Parish Councillors to ensure they are familiar with the applications prior to the meeting.
 - a. Received 4th March 2021. P21/01069/F – Orchards, Church Road, Rockhampton – Raising roofline to form first floor and erection of two storey rear extension to form additional living accommodation.
 - b. Received 12th March 2021. P20/21773/RVC – Land West of Gloucester Road, Thornbury. To amend conditioned plan. Change in type of dwellings proposed.

11. Planning Decisions & Other Matters

To **NOTE** any planning decision received since the last meeting.

12. Reports of Meetings – to receive verbal/written reports of meetings attended by Parish Councillors.

13. Financial Matters

a. To **NOTE** and **APPROVE** the Financial Statement dated 5th May 2021.

b. To **NOTE** any receipts since the previous meeting.

c. Accounts for Payment for May 2021 – to **RESOLVE** payments completed since the last meeting and payments due to be made. All invoices have been verified by the Clerk as accurate and due for payment – all invoices reported include VAT where applicable.

Avon Local Councils Assoc	Annual subscription	61.28
Goode Site Services	Topping of grass & brambles to rear & front of V.Hall	54.00

d. The Annual Governance & Accountability Return for 2020/2021 - Statement of Accounts & Annual Report

i. To **NOTE** and **APPROVE** the recommendations/actions from the 2020/21 Internal Audit.

ii. Certificate of Exemption - To **CERTIFY** that during the financial year 20120/21, the higher of the authority's gross income for the year or gross annual expenditure for the year did not exceed £25,000.

iii. To **CERTIFY** Section 1 – The Annual Governance Statement.

iv. To **CERTIFY** Section 2 – Accounting Statement.

v. To **APPROVE** the Statement of Accounts ending 31st March 2021.

vi. To **APPROVE** the Parish Councils balance sheet for 2020/21.

vii. To **NOTE** the dates for the period of exercise of Public Rights.

14. Proposed purchase and installation of Litter Bin – Village Hall Car Park

15. Agree a date for the Autumn Litter Pick

16. Agree a date in Sept/Oct for Parishioner Defib Awareness Training

17. Highways Issues

18. Correspondence of note

19. Confirm the date for the next meeting

20. Parish Councillors Open Forum – to discuss items relating to Parish Council business – no resolutions to be made.

===== END =====

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human rights.