

To all members of Rockhampton Parish Council.  
You are summoned to attend a Parish Council meeting detailed below.

<b>Name of Meeting</b>	<b>ROCKHAMPTON PARISH COUNCIL MEETING</b>	<b>Meeting Manager:</b>	<b>Chairman – Cllr Tom Cullimore</b>
<b>Date:</b>	<b>Monday 22<sup>nd</sup> February commencing at 7.30 pm</b>	<b>Agenda &amp; Minute Taker:</b>	<b>James Carpenter</b>

**Location: Zoom Online meeting** <https://zoom.us/j/99862408237?pwd=NEZaTFZCOTczT20xQkordVdsdVdvUT09>

**Meeting ID : 998 6240 8237 Passcode: 812840**

**On-line Meeting Etiquette for Members of the Public – All members of the public wishing to join the meeting should join and remain on ‘mute’. During the Public Participation section of the meeting (Agenda item 4) members of the public should raise their hands/identify themselves, at which point they will be invited by the Chairman to speak.**

No	Agenda item	Lead	Mins	Information
1.	<b>Apologies.</b> To <b>NOTE</b> apologies for absence.	Chair	2	Record absence & acceptance of apologies
2.	<b>Declarations of Interest</b> (if any) & dispensations in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests & to consider & grant dispensation requests.	All	2	Members can also declare the interest when the item is considered or as soon as it becomes apparent to them. Dispensation request must be received by the clerk in writing before the meeting.
3.	<b>Minutes:</b> To <b>CONFIRM</b> the accuracy of the minutes of the meeting held on 23 <sup>rd</sup> November 2020 and Extraordinary meeting held on 8 <sup>th</sup> January 2021.	Chair	5	
4.	<b>Public Participation</b> To <b>RECEIVE &amp; NOTE</b> submissions from the public.	Chair	10	To receive public presentations & respond accordingly. Concise clarification of discussions can take place during response.
5.	<b>Planning items</b>	All	5	
6.	<b>Reports</b>			
6.1.	Ward Councillor’s Report.	Cllr MR	5	
6.2.	Local Beat Team Report.		5	
6.3.	Clerk’s Report.	Clerk	5	
6.4.	Neighbourhood Watch.		5	
6.5.	Other Reports.	All	5	
7.	<b>FINANCES</b>			
7.1.	To <b>NOTE</b> and <b>APPROVE</b> the Financial Statement.	Chair	2	
7.2	To <b>NOTE</b> any receipts since the meeting held on 23rd November 2020.	Chair	2	

No	Agenda item	Lead	Mins	Information
7.3	To <b>RESOLVE</b> payment for invoices and vouchers recorded in the Financial Statement having been verified by the Clerk as accurate and due for payment.	Chair	2	
7.4	To <b>APPROVE</b> the Internal Audit process for the financial year ending 31 <sup>st</sup> March 2021.	Clerk	2	
8.	<b>Highways issues</b>			
8.1.	Update on repositioning of Marker stone on the Hill Road	Chair	5	
8.2.	Other highways issues	All	5	
9.	Update on work required to Amenity Land behind Village Hall	Chair	5	See November 2021 minutes ref 20/056
10.	<b>Consultations:</b>			.
10.1.	To <b>RESOLVE</b> to respond to the <a href="#">Data and Access Profile</a> for Rockhampton published in November 2020.	Cllr AE	10	The closing date for any comments is the 1 <sup>st</sup> of March 2021.
10.2.	To <b>RESOLVE</b> to response to <a href="#">South Gloucestershire Councils Local Plan</a> – Phase 1.	Cllr AE	20	The closing date for any comments is the 1 <sup>st</sup> of March 2021.
11.	<b>Correspondence of note</b>	Clerk	5	
12.	To <b>NOTE</b> and <b>AGREE</b> that the next schedule meeting will be the Annual Parish Council meeting preceded by the Annual Parish Assembly.	Chair	5	
13.	Parish Councillors Open Forum.	All	5	To discuss items relating to Parish Council business – no resolutions to be made

Signed



James Carpenter , Clerk & RFO to Rockhampton Parish Council

Date: 17<sup>th</sup> February 2021

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*Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.*